Social Worker

TITLE: Social Worker

QUALIFICATIONS:

Education/Certification:

I. Current State of Maine licensure as a Licensed Clinical Social Worker.

II. Hold a valid state of Maine Criminal History Record Check (CHRC) approval.

Special Knowledge:

I. Experience in clinical treatment of children and adolescents.

II. Excellent skills in communicating and collaborating with staff.

REPORTS TO: Director of Special Services and/or Principal

JOB GOALS:

Promote the ability of students to access their educational program.

PROFESSIONAL RESPONSIBILITIES:

The Social Worker's responsibilities shall include, but no be limited to, the following as requested and/or directed:

I. Provide mental health services to students within the school setting, such as individual and group sessions and consultations with teachers and other staff.

II. Coordinate and communicate about services with families and outside providers (such as targeted case managers, therapists, probation officers, Department of Health and Human Services workers, police, crisis workers, and staff from other school districts).

III. Provide referrals for services.

IV. Develop and monitor progress of social/emotional Individualized Educational Program (IEP) goals.

V. Complete required Special Education documentation, treatment notes, and billing.

VI. Provide psychosocial reports, observations, behavior plans, crisis plans, and Functional Behavioral Assessments' as needed.

VII. Act as member of student assistance teams and other mental health teams.

VIII. Maintain professional development and continuing education units necessary for Maine licensure. Stay abreast of current trends and research as it relates to identified needs and goals; share information with colleagues.

IX. Attend IEP meetings and team meetings as required.

X. Provide training relating to social, emotional, behavioral needs of children and adolescents to staff members.

XI. Cooperate with staff members and administration in promoting a positive organizational climate.

TERMS OF EMPLOYMENT:

Twelve month year, with actual salary, benefits, and work year set by the Board of Education through contract negotiations and appropriate policies.

EVALUATION:

Performance of this job will be evaluated in accordance with provisions of the Board's policy and/or Board action on Evaluation of Professional Personnel.

NOTE:

The above job description reflects the general requirements necessary to describe the principal functions or responsibilities of the job identified and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job, either at present or in the future.

School Board Approved: August 21, 2007

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