Instructional Strategist

TITLE: Instructional Strategist

QUALIFICATIONS:

Education/Certification:

I. Maine Department of Education certification in Special Education 282 or 079.

II. Teaching experience and educational background in the area of math and literacy, as well as the social/emotional needs of children.

III. Hold a valid state of Maine Criminal History Record Check (CHRC) approval.

REPORTS TO: Director of Special Services

JOB GOAL:

To provide teacher leadership and support for the instructional support department. The goal of the position is to blend special and regular education together in a seamless structure.

PROFESSIONAL RESPONSIBILITIES:

I. Provide scientifically based researched instructional strategies and methodologies with students in the special education referral process, as well as other students that might warrant instructional support to help reduce unnecessary environmental based referrals to special education.

II. Consult with regular education mainstream and special education teachers (tier 1, tier 2, and tier 3) around scientifically based researched instructional strategies and methodologies.

III. Sit on school pre-referral team to provide information and expertise on Response to Intervention (RTI)/Curriculum Based Measurements (CBMs) and provide assessments using instruments like Dynamic Indicators of Early Literacy (DIBELS).

IV. Provide all Standardized Testing, i.e. WIATT II (Weschler Individual Achievement Testing) to help special education teachers in the referral and reevaluation process, as well as the process of getting input from the team and consent for evaluations from the parent(s).

V. Sit on the school's Day Treatment Team and other committees that the Director and Principal deem necessary.

VI. Consult with staff on how to graph the progress of students in the pre-referral process.

VII. Have knowledge and training in multiple scientifically based research methodologies such as Wilson, Linda Mood Bell, Math interventions, Great Leap, and various other multi-sensory strategies and methodologies.

VIII. Facilitate Individual Educational Programs (IEPs) meetings, where Prior Written Notices, Minutes will be completed. Also will collect and monitor case manager's draft IEP prior to every IEP meeting. Will also be responsible for collecting all Medicaid forms and keeping the proper documentation.

IX. Develop Behavioral Intervention Plans and Functional Behavior Assessments and also provide social skill training when necessary.

TERMS OF EMPLOYMENT:

Twelve month year with actual salary, benefits, and work year set by the Board of Education through contract negotiations and appropriate policies.

EVALUATION:

Performance of this job will be evaluated by the Principal in accordance with provision of the Board's policy on Evaluation of Professional Personnel. The Director of Special Services will perform the evaluation.

NOTE:

The above job description reflects the general requirements necessary to describe the principal functions or responsibilities of the job identified and shall not be interpreted as a detailed description of all work requirements that may be inherent in the job, either at present or in the future.

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