CHA - DEVELOPMENT OF ADMINISTRATIVE PROCEDURES

It is the Board's responsibility to develop policies that guide the School Department’s actions and decisions. The Board delegates to the Superintendent the responsibility for developing and disseminating such administrative procedures as may be necessary to carry out the policies adopted by the Board.

“Administrative procedures” include procedures, directives, specification of actions to be taken, rules/regulations, protocols, and other detailed arrangements for the operation of the school unit and the schools.

The Superintendent, or the Superintendent’s designee, may issue such administrative procedures that are in accordance with Board policy without prior Board approval unless Board action is required by state or federal law or regulations, or the Board has asked that certain individual procedures or types of procedures be presented for its approval.

The Superintendent may recommend a proposed administrative procedure for Board approval if he/she believes Board consideration action is necessary or desirable.

Cross Reference:

- CB – School Superintendent
- CB-R – Superintendent Job Description
- CHD – Administration in the Absence of Policy

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