

# BEDF - VOTING METHOD AND QUORUM

Voting shall ordinarily be by show of hands. Voting shall be done by roll call at the direction of the Chair, or at the request of any Board member. When voting by roll call, the names of the members shall be called alphabetically, and each member shall respond “yes” or “no” or “abstain.” All votes shall be recorded in the minutes.

A motion shall be declared “carried” upon the affirmative vote of a majority of the members present and voting, unless otherwise required by law or Board policy.

Maine public officials are obligated to vote openly; thus, secret ballots are not to be used by the School Board.

A quorum exists whenever a majority of the Board members are present at a duly called meeting. No votes shall be taken unless a quorum exists.

## Legal Reference:

- 1 M.R.S.A. § 401 et seq.

## ADOPTED:

- April 9, 2013

## Reviewed/Revised:

- March 11, 2025